

# HAMPSHIRE COUNTY COUNCIL

## Decision Report

<b>Decision Maker:</b>	Executive Member for Policy and Resources
<b>Date:</b>	20 March 2017
<b>Title:</b>	Spend and Procurement Approval for Highways Fleet
<b>Report From:</b>	Director of Culture, Communities and Business Services

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### 1. Executive Summary

1.1. The purpose of this report is to seek spend and procurement approval for the highways fleet. This approval is in accordance with the County Council's Contract Standing Orders and Constitution.

### 2. Contextual information

- 2.1. The County Council's Contract Standing Orders (CSO 3.1) requires that procurement of a Contract (not including a Framework Agreement) is subject to the approval of the relevant decision maker who has the authority to give approval for the relevant expenditure under the Constitution. The giving of approval is subject to the expenditure involved having been included in approved estimates and sufficient budgetary provision having been made in the County Council's capital programme or revenue budget.'
- 2.2. Hampshire Transport Management (HTM), a self-funding business unit in the Culture, Communities and Business Services (CCBS) Department, currently provides a range of fleet supply, leasing, maintenance and support services to the County Council, schools and other external customers.
- 2.3. This report requests approval to procure and spend for the supply of vehicles, plant and equipment by HTM to support the provision of the Hampshire Highways Services Contract (HHSC) from 1 August 2017 (see Appendix 1 for exempt business case). The estimated total spend to fulfil the highways fleet requirements will be up to £9.5 million.
- 2.4. Some of the detailed vehicle specifications and decisions on the most appropriate procurement arrangements are still to be confirmed to ensure that the most effective and best value fleet is procured in the run-up to the start of the HHSC. The lead-in time for the manufacture of some of the fleet can be in excess of 30 weeks, depending on the manufacturers' production schedules.

2.5. It is therefore recommended that the Director of CCBS is given delegated authority to determine the most appropriate procurement approaches and to agree the terms and conditions for the supply of individual, or groups of, vehicles, plant and equipment as required. All procurement undertaken will be compliant with EU Procurement Regulations and the County Council's Contract Standing Orders and will utilise existing national framework agreements where appropriate.

### **3. Finance**

3.1. Provision for this expenditure has been made in the County Council's Capital Programme for 2017/18 by an urgent decision of the Director of Corporate Resources (Chief Financial Officer for the County Council), in consultation with the Chief Executive and the Leader of the County Council made on 10 March 2017. That decision was taken in accordance with the County Council's Constitution Financial Regulation 2.31 and will be reported to the Annual General Meeting of the County Council on 25 May 2017.

### **4. Recommendation(s)**

**That the Executive Member for Policy and Resources approves:**

4.1. The procurement and spend of up to £9.5 million from the allocation in the capital programme for the provision of highways fleet, plant and equipment.

4.2. That delegated authority be given to the Director of Culture, Communities and Business Services to determine the most appropriate procurement approaches and to agree the terms and conditions for the supply of individual, or groups, of vehicles, plant and equipment as required.

**CORPORATE OR LEGAL INFORMATION:****Links to the Corporate Strategy**

<b>Hampshire safer and more secure for all:</b>	No
<b>Maximising well-being:</b>	No
<b>Enhancing our quality of place:</b>	Yes

**Section 100 D - Local Government Act 1972 - background documents**

**The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)**

DocumentLocation

None

## **IMPACT ASSESSMENTS:**

### **1. Equality Duty**

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

**Due regard in this context involves having due regard in particular to:**

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

### **1.2. Equalities Impact Assessment:**

The current Corporate Procurement Strategy aims to improve the equalities performance of external suppliers where appropriate and the Corporate Procurement Strategy has been subject to an equalities impact assessment. This report is in line with the Corporate Procurement Strategy and therefore no adverse impact has been identified.

### **2. Impact on Crime and Disorder:**

2.1. This report does not have an impact on crime and disorder.

### **3. Climate Change:**

3.1. The current Corporate Procurement Strategy does not have a direct impact on our carbon footprint and energy consumption, although it aims to improve the County Council's performance on sustainable procurement.